

Tees Valley Education Trust

Terms of reference, role and responsibilities of the Local Academy Committee

Membership	Remit: roles and responsibilities	Reporting Arrangements	Working Arrangements
<ul style="list-style-type: none"> • Chair (appointed by Trustees) • Up to 2 elected parents • Elected staff member • Up to 2 community governors (agreed by CEO/Chair of TB) • Headteacher 	<ul style="list-style-type: none"> • Parent voice • Academy culture and ethos • Oversee equality of opportunity, range and diversity of learning experiences over the child's life (eg out of school activities: breakfast club, after school activities, holiday clubs) • School visits, visitors and wider opportunities • Academy community activities and community use / engagement • Parent support offers • Considerations of how parents support children to deliver RAD priorities • Consultation on Trust improvements and celebrations • Consultation re key trust policies (eg: behaviour, bullying; attendance, community use) • Consultation on academy specific building proposals • Consultation on large / unusual academy budget expenditure proposals 	<ul style="list-style-type: none"> • Minutes received by TVED CEO • CEO approves recommendations as appropriate • CEO takes appropriate recommendations to TVED trust board • LAC receives CB notes on academy improvement and progress 	<ul style="list-style-type: none"> • Meets once a term • Meetings clerked internally • CEO/TB could set up 'task and finish' working parties to include LAC members • Headteacher agrees agenda with LAC Chair within LAC terms of reference

TVED – Tees Valley Education, CEO – Chief Executive Officer of the Trust, TB – Trust Board. LAC – Local Academy Committee. CB – Challenge Board, RAD – Review and Development Plan