Friday 20th March 2020

Dear Parent/Carers,

As you are aware the academy will be partially closed as per the letter from the Trust sent out yesterday. We would like to make you aware that the academy office will be open 9am to 3pm for any general queries; the Pastoral Team will be available between 11am and 1pm to support parents, e.g. signpost to services, help with any welfare queries.

Children qualify for FSM and have requested packed lunches – these will be available to collect from the community entrance at the school between 11.30am and 12.30pm.

The government guidance continues to be updated, if during this period of partial closure your circumstances change and you require support from the academy for childcare services or a packed lunch for your child, please contact the academy office; one weeks’ notice will be required for additional staff and to ensure we are able to provide order in food.

Home learning packs will be available to pick up from the academy office from next week; please arrange to collect or send a representative if you are in isolation.

If at any point we get to the stage where we cannot safety open due to staffing numbers or government guidelines, we will notify you via the website, Facebook and text messaging service with at least 24 hrs notice.

Thank you for your co-operation at this time.

Kind regards

Mrs A Hill

Executive Head Teacher